

INCI FAQ

What is the IADLEST National Certified Instructor (INCI) Program?

The IADLEST Nationally Certified Instructor Program (INCI) recognizes and acknowledges the Nation's FINEST instructors. These individuals display the "best practices" in training delivery by being highly recommended by POST and Academy Directors and by maintaining their training acumen by completing continuing professional education instructor course work.

This program identifies the BEST trainers throughout the criminal justice system and includes: all officers, peace officers, sheriff deputies, correction officers, detention officers, telecommunicators, analysts, academic instructors, private trainers, and others interested in improving law enforcement training and individual instructional skill sets.

When did the IADLEST launch the INCI?

On June 1st, 2015 the National Certification Program launched at the yearly IADLEST conference held in San Antonio, Texas. A panel of experts answered questions to help the audience understand this National Certification. The announcement and the panel were broadcast live on a webcast to and additional 250 people around the world which can be seen at <http://webcast.iadlest-ncp.org>.

Where is the weblink to the INCI?

<https://www.iadlest.org/training/national-certified-instructor>

Why should I apply to become a nationally certified instructor?

The benefits of being a member of this elite instructional cadre include:

- Receive an Identification card with the IADLEST seal documenting your National Instructor status and expiration date
- Receive an IADLEST certificate, suitable for framing
- Post your picture and biographical information on our [Nationally Certified Instructor webpage](#) with links back to your direct e-mail or web pages
- Receive access to IADLEST's NLEARN web-portal with training links, open dialogue trainer discussions, lesson plans, relevant instructional and law enforcement articles, etc.

- Receive an IADLEST Nationally Certified Instructor Program [lapel pin](#)
- Use the IADLEST Nationally Certified Instructor Program acronym on your business cards, letterhead, etc. Example: Peggy Schaefer, MPM, CPM, INCI
- 'Charter member' status designated on ID card for the first 100 members

What are the requirements to become an IADLEST nationally certified instructor?

IADLEST has established these 'best practice' standards for those interested in becoming nationally recognized and certified:

- Complete the IADLEST Instructor Application and endorsement references.
- Submit a current résumé outlining your specific law enforcement teaching and curriculum development law enforcement experience indicating more than three (3) years of training experience.
- Submit your POST or Academy Director endorsement or THREE (3) letters of recommendation from Law Enforcement CEOs attesting to your skills and abilities as an instructor who will be contacted during a background check.
- Submit a completion certificate from a recognized basic Instructor level course (either state POST, NRA, etc.) or POST documents indicating instructor certification.
- Submit your \$150 biennial National Instructor Fee. [Download Invoice Form](#)

How do I renew my instructor certification?

- Complete renewal application.
- Submit \$125 biennial renewal fee.
- Every three years, each National Instructor must complete SIX (6) hours of instructor training/development continuing education to maintain certification. These training hours can come from attending conferences, i.e., IADLEST, ILEETA, IALEFI and from attending other POST/State training related to instructional development. Certificates of attendance are required.

What types of documents do I need to submit in my INCI application?

Instructors/developers should submit the following:

- INCI Application
- Résumé
- POST Endorsement OR
- Three Letters of Reference
- Instructor Training Course Certificate or equivalent
- Application fee

How long will the process take?

Currently, Instructor applications are processed two times per month, on the 15th and 30th. After your credentials are verified, you will receive your packet.

What does the IADLEST National Instructor Certification process cost?

Currently there is a \$150 application fee for each instructor with a \$125 renewal fee.

How long is my certification current?

Your National Instructor Certification is current for TWO years and is renewed by completing continuing education training courses in instructor presentation and/or development. This ensures that you stay current in the police instructional profession.

Can I use the IADLEST INCI seal in marketing myself or my courses?

Yes! You can add the IADLEST INCI seal on your business cards, on your company's letterhead, and e-mail signatures.

Why should I sign up now?

By signing up you will be recognized as one of the BEST instructors and content developers in the US and abroad. The first 100 instructors are also recognized as "charter" members. Each instructor is assigned a registration number indicating their sign-up status. Be one of the first to receive this distinction!