

IADLEST NATIONAL CERTIFIED INSTRUCTOR APPLICATION Instructions

This form is used to document the criteria of each applicant for IADLEST's National Certified Instructor Program (INCI). Applicants must satisfactorily complete each section of this application and upload the required documents and reference contact information. When you have completed the application, and collected the assorted documents, please submit them to the Project Director at wflink@iadlest.org

SECTION I: Applicant Information

Type or print legibly, the applicant's last name, first name, middle initial, last four digits of Social Security number, and date of birth. Enter the applicant's employer name and telephone number. If retired or no longer employed, list a contact individual from your last employing agency who can verify your employment status and/or instructor experience.

SECTION II: Applicant Instructor Certification

This section must be completed for all applicants. Enter the date the applicant completed a State POST Instructor Development Course or its equivalent. Please remit a copy of the successful completion certificate or proof of course attendance.

If another refers you to the INCI, then please list that individual's name and e-mail contact. Next year's renewal fee will be waived for ten (10) referrals.

SECTION III: Applicant Résumé, Instructor Bio and Professional Photo

Please submit your current résumé indicating your instructional/curriculum design experience. Also, include an instructional bio, not to exceed 500 words, and a professional photo. For examples [click here](#). These items will be displayed on the INCI website after certification is granted.

SECTION IV: POST DIRECTOR, LEO TRAINING ACADEMY DIRECTOR OR IADLEST MEMBER ENDORSEMENT

All applicants can be recommended for the INCI by their State POST Director, LEO Training Academy Director or an IADLEST Member in GOOD standing. All applicants must have at least three (3) years of experience as a police instructor at the agency or state level or at a college or university.

SECTION V: THREE REFERENCE CONTACTS

If Section IV cannot be completed, the applicants must provide three (3) references to be contacted to verify the applicants' instructional and curriculum design experience and good moral character.

Mailing Instructions

Completed applications and other supporting documents should be e-mailed to: wflink@iadlest.org

Please [click here](#) to submit \$150 applicant fee. (\$125 for renewals)

Questions

If you have any questions regarding this form or for more information about the INCI, contact staff at 910-261-5933 or 208-288-5491

IADLEST NATIONAL CERTIFIED INSTRUCTOR APPLICATION

SECTION I: Applicant Information

Last Name	First Name & MI	Last 4 SS#	Date of Birth
Applicant Address			
City/State/Zip			
Applicant E-Mail			Applicant Telephone
Employer (current or last)			Employer Telephone
Referred by:			Referral E-mail

SECTION II: Applicant Instructor Certification

To become eligible for the INCI, applicants must: Be currently Instructor certified or have attended a State POST or Instructor Development Course or its equivalent. Please include the completion certificate or verification information.

Instructor Development Course	Administered by (Agency and contact information)	Date Completed
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SECTION III: Applicant Résumé, Instructor Bio and Professional Photo

Please submit your current résumé indicating your instructional/curriculum design experience. Also, include an instructional bio and a professional photo.

Did you remember to submit?:

Current Résumé	Instructional Bio (max 500 words)	Professional Photo
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SECTION IV: POST DIRECTOR, LEO TRAINING ACADEMY DIRECTOR OR IADLEST MEMBER ENDORSEMENT

All applicants can be recommended for the INCI by their State POST Director, LEO Training Academy Director or an IADLEST Member in GOOD standing. All applicants must have at least three (3) years of experience as a police instructor at the agency or state level or at a college or university.

IADLEST POST Director, Academy Director or Member in GOOD Standing who will endorse the applicant for the National Certified Instructor Program.

Title: _____

Printed Name: _____ **Phone:** _____

Agency: _____

Email: _____

SECTION V: THREE REFERENCE CONTACTS

If Section IV cannot be completed, the applicant must provide three (3) references to be contacted to verify the applicants' instructional and curriculum design experience and good moral character.

Applicants may provide Three (3) reference letters in lieu of IADLEST member endorsement.

Reference #1:

Title: _____

Name: _____

Phone Number: _____

E-mail: _____

Reference #2:

Title: _____

Name: _____

Phone Number: _____

E-mail: _____

Reference #3:

Title: _____

Name: _____

Phone Number: _____

E-mail: _____